**State of Vermont Simplified Bid Scoring Rubric**

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| **CRITERIA FOR SCORING** | **Total possible points** | **Applicant Score** |
| **1. INFORMATION from the BIDDER** |  |  |
| **A. Quality of Bidder’s Experience** | **25** |  |
| * Bidder demonstrates experience conducting similar large system evaluations related to professional development * Bidder demonstrates an approach of working collaboratively with state proposal developers and their partners * Bidder demonstrates the knowledge and ability to gather, synthesize and organize information provided by the state team * The bidder has experience working with Vermont government agencies and partners. | 10  5  5  5 |  |
| **B. Bidder’s Capacity to Perform** | **25** |  |
| * Bidder demonstrates their commitment and ability to provide a timely and appropriate product * Bidder demonstrates Organizational Quality * The bidder has experience managing proposals of comparable scale, scope, and complexity. | 10  10  5 |  |
| **2. TECHNICAL PROPOSAL/PROGRAM SPECIFICATIONS** |  |  |
| **A. Responsiveness to Specifications** | **25** |  |
| * Bidder’s description of how they will respond to the scope of work contained in section 3 of the Bid. * Bidder’s description of how they will ensure that all deliverables will be readily accessible and provided in a timely manner. * Bidder’s description of how they will work with the Vermont Proposal Development Team and its partners | 10  10  5 |  |
| **B. Program Cost** | **25** |  |
| **Schedule A: Summary Program Costs**   * Completeness and reasonableness of the Bidder’s cost proposal. | 15 |  |
| **Schedule B: Detail of Expenses**   * Budget narratives are clear and complete explanations for ALL cost items. | 10 |  |
| **OVERALL TOTAL SCORE** | **100** |  |

Questions for the PPD Committee:

* Are there other factors that should be considered?
* What are your expectations of the contractor selected?
* Other thoughts?