Building Bright Futures Professional Preparation and Development Committee

July 8, 2019 1:00-3:30 pm

CCV Montpelier Great Room / Room 113

Audio: 1-800-747-5150 Access Code: 927 5636

Zoom: <https://zoom.us/my/northernlights>

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| PPD Meeting Ground Rules:   * Take responsibility for your own learning; be prepared, ask questions, and explain jargon * Participate by sharing your own opinions and experiences and those of the people you represent * Listen to and consider the opinions of others * Honor confidentiality requests * Challenge yourself to think about creative solutions * Assume positive intent | Upcoming Meetings:  No PPD meeting in August  8/7 Professional Development Summit at  Lake Morey |

**Meeting Objectives:**

1. Presentation and discussion of Early Childhood Career Ladder workgroup report
2. Presentation and discussion of Program Director Credential workgroup report
3. Discussion of Early Childhood Action Plan result 3 and preparation for ECAP summit
4. PPD Membership and meeting times

1:00-1:15 Introductions (name, role and organization)  
What is one way you keep cool in the summer?

1:15-2:00 Presentation and discussion of Early Childhood Career Ladder workgroup report

* Introduction and Background (Diane)
* Recommendation #1
* Recommendation #2 (Becky)
* Recommendation #3 (Rebecca)
* Recommendation #4 (Becky)
* Recommendation #5 (Sue)
* Recommendation #6 (Johanna)
* Recommendations #7 and #8 (Sonja)
* Recommendation #9 (Lynne)

Discussion by all attendees

PPD member vote on each recommendation (time permitting)

2:00-2:05 Break

2:05-2:50 Presentation and discussion of Program Director Credential workgroup report

* Background and Introduction (Becky)
* Recommendation #1 (Lynne)
* Recommendation #2 (Diane)
* Recommendation #3 (Becky)
* Recommendations #4 and #5 (Sue)
* Recommendation #6 (Lynne)
* Recommendation #7 (Paula)
* Topics for future consideration (Sue)

Discussion by all attendees

PPD member vote on each recommendation (time permitting)

2:50-3:10 Discussion of ECAP result 3 and preparation for ECAP summit (Lynne and Beth)

3:10-3:25 PPD Membership and meeting times

1. PPD Membership
   1. Need to replace 2 PPD members who have resigned
   2. Need to talk with members whose term is up to see if they wish to sign on for a new 2 year term; likely need to recruit additional members
   3. Who is interested in working over the summer to recruit new members?
2. PPD Meeting Times
   1. **August**: no regular PPD meeting; all members are invited to attend the Professional Development Summit at Lake Morey on 8/7
   2. **September**: regular PPD meeting
   3. **October**: PPD annual retreat [select meeting locations for 2019-2020]
   4. Tasks: Select dates and locations for September PPD meeting and October retreat via Doodle; explore changing the day/time of our regular meetings due to member conflict

3:25-3:30 Plus / Delta

**PPD Work Plan Topics**

1. EC career ladder workgroup
2. Director Credential workgroup
3. Coordinated trainings across sectors that ensure credit for participants
4. Collaboration around gaps in PD available
5. Support resource advisors in communication and outreach; marketing plan
6. Using data to make PD recommendations
7. Tech centers and working with high schools
8. Articulate constituency group guidelines

**Other Work Plan Topics**

*First Group: PPD members would like to hear more about these topics*

* Exploring the future of the CDA credential in Vermont
* Next steps for the Infant Toddler Competencies and Credential
* Update on AOE, Pre-K, Early MTSS, VELS, TS Gold
* Review and alignment of afterschool pathways
* Explore microcredentials
* Build out trainings for I/T
* Figure out connection to higher ed
* Full array of career pathways

*Second Group: PPD members are mixed; some would like to hear more about these topics*

* Availability of Director Credential courses
* MATCH registry work

**Agenda Notes:**

1. All agendas: connections with Afterschool
2. All agendas: include Early Learning and Development committee updates (where available)
3. Include open updates from meeting attendees on a quarterly basis