Building Bright Futures Professional Preparation and Development Committee

November 19, 2019 10:00-12:05 pm

Zoom Meeting: <https://zoom.us/my/northernlights>

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| PPD Meeting Ground Rules:* Take responsibility for your own learning; be prepared, ask questions, and explain jargon
* Participate by sharing your own opinions and experiences and those of the people you represent
* Listen to and consider the opinions of others
* Honor confidentiality requests
* Challenge yourself to think about creative solutions
* Assume positive intent
 | Upcoming Meetings:December 17, 2019 Montpelier January 21, 2020 Zoom February 18, 2020 Rutland March 17, 2020 Montpelier April 21, 2020 Zoom May 19, 2020 Rutland June 16, 2020 Montpelier July 21, 2020 Zoom PD summit 1st week in August  |

**Meeting Objectives:**

1. Discussion of CDD Workforce Data report
2. Review PPD tools (levels of decision-making and modified consensus)
3. Comprehensive System of Personnel Development orientation and update
4. Discussion about training modalities and approval process
5. Updates from Afterschool Advisory Group
6. PPD 2019-2020 Workplan

10:00-10:10 Introduction

 Name and role/organization

 If you could step into another person’s job for one day, whose job would you want to try?

10:10-10:40 CDD Workforce Data Report (Heather Mattison)

1. What sparks your interest from this report?
2. What are your questions?
3. How can we help improve the data reporting for next year?

10:40-11:00 CSPD Update (Kati Ringer)

 Orientation to the Comprehensive System of Personnel Development governance

 Describe PPD’s role as the Strategic Planning Team of the CSPD and what it will mean

11:00-11:10 Logistics and Membership (Becky Millard)

1. Levels of decision-making and modified consensus voting process
2. Adding Kati Ringer as a voting member of PPD

11:10-11:20 Discussion about Zoom trainings

Discussion about the benefits and drawbacks to allowing trainings conducted via Zoom to count toward training requirements for CDD-regulated programs

11:20-11:30 Afterschool Advisory Group update (Tricia Pawlik-York)

11:30-12:00 PPD Workplan

* Discuss making this a two year workplan
* Review workplan priorities and workgroup membership
* Review 2018-2019 topics to see if any should be topics we continue to monitor this year

12:00-12:05 Plus / Delta